



VIRGINIA STATE FIRE MARSHAL'S OFFICE APPLICATION FOR PERMIT TO USE EXPLOSIVES

All information must be printed in ink or typewritten

1. Name of Applicant (<i>Full Name</i>):	2. Applicant Phone #:
3. Applicant Email address:	4. Applicant Mobile Phone#:
5. Trade or Business Name:	6. Business Phone #:
7. Premises Address (<i>No., Street, City, State, Zip Code</i>):	8. Fax #:
9. Mailing Address (<i>If different from address on Line 7</i>):	10. FEIN (Federal Employer Identification Number):
11. Physical address / location description of USE site:	12. GPS Coordinates:
13. "Designated individual": (<i>Full Name</i>) <small>*See instructions for more information on "Designated individual"</small>	Card number: (Photocopy of card is to be attached to this application.)

14. Explosives use for: Construction Demolition Other
 Emergency or Special Operation (provide a justification description on separate document as an attachment)

15. Fixed Site Non-Fixed Site

16. The use of explosives under the permit being applied for will occur within the jurisdictional boundaries of:

City County Town (Locality name): _____

17. The planned explosives use start date: ____ / ____ / ____

18. Include the following as an attachment to this application (Required):

- Plan (Description) of explosives use to include a site diagram with hazards and distances indicated,

- Copy of valid Contractor License with classification of Blast/Explosive (BEC) from Virginia Department of Professional and Occupational Regulation (DPOR) – Board for Contractors,
- Copy of valid Bureau of Alcohol, Tobacco, Firearms and Explosives - ATF License(s) and Permit(s), and
- Copy of valid corporate surety bond or certificate of public liability insurance in the principle sum of \$1,000,000

By my signature below, I certify that the answers provided on and as part of this application are true, correct, and complete. I also certify that I am familiar with the Virginia Statewide Fire Prevention Code, Commonwealth of Virginia and Federal laws relating to explosive materials.

- I acknowledge that if a permit is issued it shall be valid only at the location listed on Lines 11 and 12 and for the period of 6-months at a non-fixed site; or 12-months at a fixed site.
- I acknowledge responsibility for all inspection fees and agree to pay assessed fees.
- I acknowledge that explosives use is not permitted during nights, weekends, state holidays, or any other times that state government is closed without prior approval.
- I acknowledge that a permit is conditional upon continued compliance with the Statewide Fire Prevention Code, Commonwealth of Virginia and Federal laws.

19. Signature of "Designated individual" (<i>Person listed on line 13</i>):	20. Date:
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The completed application and attachments are to be accompanied by the required and non-refundable fee of **\$250.00** when received not less than 15 days prior to planned use or **\$500.00** when submitted less than 15 days. Fee is to be paid in the form of a check or money order payable to the **TREASURER OF VIRGINIA** and is to be submitted to:

**Virginia Department of Fire Programs
State Fire Marshal's Office - Special Operations
1005 Technology Park Drive
Glen Allen, Virginia 23059-4500**

NOTE: Inspection fees will be assessed at a rate of \$60 per staff member per hour during normal business hours (Monday through Friday, 8:30 a.m. to 4:30 p.m.) and at a rate of \$90 per hour at all other times (Nights, weekends, or holidays).

Application Instructions

(Do not return this page with the completed application)

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Lines 1 & 2: Self-explanatory.

Line 3: Provide an email address to receive timely communications from the SFMO.

Lines 4 through 12: Self-explanatory.

Line 13: A "Designated individual" is defined as "A person in possession of a *Background Clearance Card* (BCC) issued by the Virginia SFMO, or a certified Virginia SFMO *Blaster*."

- **IMPORTANT:** In accordance with SFPC Section 5601.2.3.1, if the applicant's designated individual changes or becomes no longer qualified to represent the applicant, the applicant shall notify the SFMO on the change of status. The notice is to be made prior to the use of any explosives. The SFMO may revoke or require the re-issuance of a permit based on a change of permit conditions or status or inability to provide another designated individual.

Line 14: Emergency or Special Operation - When the need to use explosives is justifiably considered an emergency condition, or for special operations, neither of which can wait for the normal application and review process, the requirement for a permit prior to use is waved. An application for Explosives USE Permit must be submitted within two business days after such use. Examples of emergency or special operations are:

1. Outside normal business hours, the use of explosives to facilitate the removal of rockslide debris from roadways, the installation of utility poles to restore power, etc
2. The removal or transportation of hazardous materials, including ordinance. The situation is of such nature that the removal or transportation of the material itself would expose the public to an unacceptable risk and the immediate disposal of the hazard materials by detonation in place is the most viable method.

Line 15: Fixed site is identified as a permanent location where explosives may be used on a periodic or continuous basis. Non-fixed site is a temporary location where explosives are used for a specific project or to accomplish a specific defined objective (e.g. construction, roadway project).

Lines 16 through 20: Self-explanatory.

AN INCOMPLETE APPLICATION IS SUBJECT TO RETURN WITHOUT FURTHER PROCESSING