



VIRGINIA STATE FIRE MARSHAL'S OFFICE



APPLICATION FOR ANNUAL PERMIT TO SELL EXPLOSIVES INSTRUCTIONS

All information must be printed in ink or typewritten.

Line 1. Provide name of company applying for a permit.

Line 2. List telephone number where applicant may be reached.

Line 3. Use mailing address the applicant can expect the quickest service.

Line 4. If it's different from the mailing address given on line 3, what is the physical address or location of the applicant?

Line 5. List the city, state and zip code for a complete mailing address.

Line 6. Write in the Federal Identification Number as provided by the IRS for the company applying for the permit. The FIN is the unique identifier the SFMO uses to establish its database for permits. All permits, past, present and future, are listed under the applicant's FIN.

Line 7. A "Designated individual" is defined as "A person in possession of a *Background Clearance Card* (BCC) issued by the SFMO, or is certified by the SFMO as a *Blaster*...(Either of) whom are responsible for (i) ensuring compliance with state law and regulations relating to blasting agents and explosives, (ii) applying for explosives or firework permits, (iii) is at least 21 years of age, and (iv) shall demonstrate the capability to effectively communicate safety messages verbally and in writing in the English language."

The "Designated individual" is to print their name and card number in the spaces provided. In accordance with SFPC Section 5601.2.3.1, the SFMO shall deny the application for permit if the application does not contain a designated individual's name and signature as representing the applicant with space provided on Line 12 for the individual's signature. Attach a photo-copy of the designated individual's card to the application. (A Blaster listed on Line 9 may also be a designated individual and may result in repetitive listing.)

► **IMPORTANT:** In accordance with SFPC Section 5601.2.3.1, if the applicant's designated individual changes or becomes no longer qualified to represent the applicant as responsible management or designated individual, the applicant shall notify the SFMO on the change of status. The notice is to be made prior to the use of any explosives but in no case shall the notification occur more than seven days after the change of status and shall provide the name of another designated individual. The SFMO may revoke or require the re-issuance of a permit based on a change of permit conditions or status or inability to provide another designated individual.

Note: A BCC does not represent the card holder as a Certified Blaster but it does represent successful completion of the criminal history records check as required by § 27-97.2 of the Code of Virginia.

Line 8. Pursuant to § 27-97.2 of the Code of Virginia any person - as an individual or as a representative of a company - who applies for a permit to manufacture, store, use, handle or sell explosives shall not have been convicted of any felonious act, or has had their rights restored by the Governor or other appropriate authority. Please indicate whether you, as the applicant or applicant representative, have ever been convicted of a felonious act even if your civil rights have been restored.

Line 9. Provide the physical location or address from which the sale of explosives will be conducted or based, even if it is the same as the addresses given on line 3 or 4. In those localities where the State Fire Marshal's Office has enforcement authority, a separate application to sell explosives is required for each specific site the applicant plans or intends to sell explosives. For multiple sales sites, multiple applications and permits are required. Photocopies of this application can be made and used. If it is determined that the sales permit being applied for is actually going to occur within a locality that has the services of its own local fire official, this application will be returned along with the permit fee(s). For a listing of localities enforcing the SFPC, contact this office at 804-371-0220 or go to or go to www.vafire.com and look for the list of "Local Fire Officials" on the "State Fire Marshal's Office Programs" page.

Lines 10 through 15: Self-explanatory. Submit the application to the address listed at the bottom of the application. Please allow 14 days for processing.



VIRGINIA STATE FIRE MARSHAL'S OFFICE APPLICATION FOR ANNUAL PERMIT TO SELL EXPLOSIVES

1. Name/Company: _____ 2. Company Phone #: _____

3. Mailing address: _____

4. Physical address if different from above: _____

5. City/State/Zip: _____

6. FID (Federal Identification Number): _____

7. "Designated individual": (Print name, Last, First, MI)

*See instructions for more information on "Designated individual" on page 1.

Card number:

(Photo copy of card is to be attached to this application.)

8. Conviction of Felony:

Have you ever been convicted of a felony? Yes No

If yes, have your voting rights been restored? Yes No

If yes, when restored? (Required) Mo _____ Day _____ Year _____

9. Address of sales location / outlet: _____ and will be within the jurisdictional boundaries of the: City County Town of: (Print locality name) _____

10. The sales outlet for explosives will be: Wholesale Retail Both

11. For the location listed on line 9, the DOT classifications of the explosives to be sold are:

(Check all that apply)

1.1 1.2 1.3 1.4 1.5 1.6

12. By my signature below, I certify the above information is correct. Furthermore, I acknowledge and agree to comply with the requirements of the Virginia Statewide Fire Prevention Code including, but not limited to:

- a. Prohibiting the sale, delivery, transfer or conveyance of explosives to any individual or company not in possession of a valid permit.
- b. Maintaining a record of transactions involving explosives including the signature of any person taking possession or receiving explosives arising from the sale, delivery, transfer or conveyance of explosives.

Signature of the person named on line 7:	Date:
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13. Should a permit be issued based upon this application, it will only be valid within the jurisdictional boundaries of the city, county or town listed on line 9. It shall not be valid within localities enforcing the Statewide Fire Prevention Code (SFPC). In localities enforcing the SFPC, permits are to be obtained from the local fire official’s office. For a list of localities enforcing the SFPC or contact information for a specific locality, contact this office at 804-371-0220 for a list of the local officials or go to www.vafire.com and look for the list of “Local Fire Officials” on the “State Fire Marshal’s Office Programs” page.

14. Please provide a copy of the License/Permit (18 U.S.C. Chapter 40, Explosives) for the sale of explosives as issued by the ATF.

15. The completed application accompanied by the required and non-refundable fee of **\$250.00** in the form of a check or money order made payable to the **Treasurer of Virginia** is to be submitted to:

**Virginia Department of Fire Programs
State Fire Marshal’s Office Special Operations
1005 Technology Park Drive
Glen Allen, VA 23059-4500**

IMPORTANT: Application must be accompanied by a photocopy of the Blasters Certification Card or Background Clearance Card issued to the individual whose name is on Line 7 and is signing Line 12.